

## Jennings County Commissioners Meeting

Government Annex Building

January 23, 2020 6:30 pm

The meeting was opened with Matt Sporleder leading the Pledge of Allegiance.

All members were present.

Marie Shepherd from Area Plan requested a credit card with a limit of \$1,000.00; she stated \$500.00 would probably be enough also. Tessia said that it can't be in Marie's name for Matt Bauguess to use. She said that Matt was at a conference and his gas card didn't work so he had to use his own personal card to pay for gas in the county vehicle. She mentioned they have to order code books and that is \$400.00. She has a request on letterhead for the office for the credit card. This request was changed to Matt Bauguess's name. Bob Willhite made the motion for Matt Bauguess to have a \$1,000.00 credit card. Dave Lane seconded. Motion passed unanimously.

Marie also had a travel request for February 20 to Lafayette for training for Matt Bauguess. This will require an overnight stay. The cost of the room is \$117.55 and the registration is \$195.00 but they are given a grant so it will only cost \$70.00. He will also have meals but no mileage as he takes the county car. Bob Willhite made the motion to approve this travel. Dave Lane seconded. Motion passed unanimously.

Marie said the Area Plan Board has a lot of show causes. John Post and Marie have discussed ways to help property owners clean up their property. They would like to have anyone who was brought to show cause, based upon needs, give them a voucher to take to their trustee to see if they are qualified. The voucher would be for an amount like \$20.00 and that would be for a pickup load of trash to take to the Recycling Center. That would be no cost to the trustee however it would, somewhat cost the county. Those vouchers would be given out sparingly. They would take those to the Recycle Center, after approved, and have 15 days to use them. The Recycle Center would then relay those back to Marie and she can report to the Commissioners how often they are being used, is it working, etc. She has spoken with Mike Kelley, David Kopitzke and Laurie Blackburn (trustees of areas in the county that she works with a lot) regarding their thoughts. They agreed and supported it. John Post is working with Recycling District to possibly start accepting tires. There is no money exchanged from the voucher, it is just a paper trail from Area Plan to trustee to Recycle Center. This will hopefully keep the county from having to pay to have properties cleaned up. This is just a thought she wanted to see if the Commissioners might be interested in pursuing this idea or not. There are 15-18 show causes a month. Bob Willhite made the motion for Marie to work out the plan and she will come back with the final plan. Dave Lane seconded. Motion passed unanimously.

Ellie Bright was there to present the Noise Ordinance. This includes electrical disturbance, noise, vibration, odor, air pollution, heat and glare, water pollution, waste matter, burning trash and what the penalty shall be. Please see the Ordinance in the folder for this meeting. Since there is a penalty there

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has to be a first and second reading. Matt asked that a provision in that odor is not to apply to agricultural. Bob Willhite made a motion to table this until next meeting so they will have a chance to look it over. Dave Lane seconded. Motion passed unanimously.

Jim Reeves from the Highway Department showed an INDOT LPA contract for Bridge 39 which is on 800N for the engineering and right of way services. INDOT will pay \$101,000.00 and we pay 20% above that. This is for redecking. Jim also has a letter of commitment for \$333,333.00 for Community Crossings to receive \$1,000,000.00 for road projects. Bob Willhite made the motion to sign this. Dave Lane seconded. Motion passed unanimously.

Tessia Salsman, Auditor, brought up some things that SBOA had talked about in prior audits. The payroll voucher issue was addressed in a department head meeting. This was not received favorably by some department heads. They don't want to fill out the SBOA required form completely. She has spoke with SBOA since that meeting and the e-mail is attached on what SBOA requires. She also has attached information about the hand book on payroll. She asked the Commissioners how they would like to handle this. Ellie said that some department heads have stated that unless there is a state statute requiring them to do so, they are not going to do it. Ellie said her recommendation is that Tessia should attach this to what she has done and if SBOA comes down on the county for certain departments not doing it then it will be dealt with then. Matt said that is not good because he is ultimately the one responsible for things not done properly and he said he will not get in trouble for somebody else not doing their job. Individually they would get written up for it but bottom line it comes to him as President of Commissioners. When SBOA does an exit interview he is the one that is held responsible for everything that is wrong in every department. Matt asked Ellie if she could draft a letter stating that SBOA is requiring this to be done and the commissioners will send it to each of the department heads. That way this shows all department heads this comes from the state and not locally. Tessia showed them a form that SBOA wants filled in. Matt said that someone else should be keeping track of all vacation time, comp time, etc besides the department head for checks and balances. He said that the county was dinged for this in 2014 or 2015 verbally. Much discussion is held on this. Ellie said she will get with Lori at SBOA on this and get back on this at next meeting. Matt asked Nicci to get with Tessia and figure out how to keep track of this. Nicci says she still feels we need to pursue a time clock. Ellie said that if there is a time clock it needs to be SBOA approved. Again, much discussion is held. Ellie asked for a copy of the 2020 Salary Ordinance. There is an issue between salary or hourly employee definition. Charlie Weber said they need to look at the Department of Labor rulings. He said that he feels a time clock is something that definitely needs to be looked into. He said that this would, in the long run, save the county money. Nicci has a conference call tomorrow with someone on setting up a time clock.

Someone asked how many county employees in the last 6 months have been drug tested? Matt said he



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did not have that information. He said that most of the highway department is in a random pool for drug testing.

Tessia said that the commissioners voted last time to move the March meeting to March 19. They have voted on this but she needs a signature.

Tessia had a travel request for a Local Government Finance program through Jackson County for Randall Shepherd, Kitty Shepherd, Tessia Salsman, Amanda Resch and Shannon Watts to go on January 29 from 1-3:30. There is no cost other than the estimated mileage. Bob Willhite made the motion to approve this. Dave Lane seconded. Motion passed unanimously.

Nicci Lucas has two travel requests from the Prosecutor's Office for Colleen Beville and for Donna Marsh in Madison on February 26 for Ohio-Kentucky-Indiana Border Training. This is not an overnight conference. The only cost would be mileage, meals and parking, estimated \$44.00 each. Bob Willhite made the motion to allow this. Dave Lane seconded. Motion passed unanimously.

Nicci also has one for herself for the 2020 Institute for Excellence on February 11 for HR class in Indianapolis. With registration, mileage, meals and parking it would be \$148.20. Bob Willhite made the motion to approve this. Dave Lane seconded. Motion passed unanimously.

Bob Willhite made the motion to approve the prior minutes. Dave Lane seconded. Motion passed unanimously.

Bob Willhite made the motion to sign payroll and claims. Dave Lane seconded. Motion passes unanimously.

Bob Willhite made the motion to adjourn. Dave Lane seconded. Motion passed unanimously



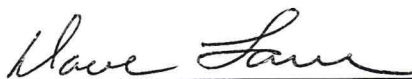
Tessia Salsman, Auditor



Bob Willhite, Commissioner, Vice-President



Matt Sporeleder, Commissioner, President



Dave Lane, Commissioner